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FY04

GENERAL EDUCATIONAL DEVELOPMENT (GED) TESTS

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Chapter 1

General Educational Development (GED) Tests

Introduction	The GED Battery consists of 5 tests designed to measure the high school level of military personnel who are not high school graduates.
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Background	<ul style="list-style-type: none">• The United States Armed Forces Institute (USAFI) developed the GED Testing Program in 1942.• The program was designed to measure the high school level of military non-high school graduates.• Since 1974, the GED Testing Program has been available at <u>no cost</u> to military personnel at authorized DANTES Test Centers overseas through a contract between DANTES and the GED Testing Service (GEDTS) of the American Council on Education (ACE).• On 1 October 1985, DANTES was authorized to administer the GED to military personnel in most states.
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Participating States	The 47 states that allow GED testing at selected DANTES Test Centers are referred to as participating states.
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Non-participating States	<p>Three nonparticipating states do not allow DANTES Test Centers to administer the GED Tests. Military personnel in these states must be referred to state GED test centers. DANTES does not fund GED testing at state GED test centers. The three states are:</p> <ul style="list-style-type: none">• Alabama• Missouri, and• North Carolina <p>Note: DANTES TCO in these states see page II-1-20 for information on using the Form AS35.</p>
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Description

The 2002 Series GED Exam

In January 2002, GEDTS introduced a new, completely revised GED examination.

The 2002 Series exam includes business communications; “How to” texts; more history, civics, and government; increased focus on environmental and health topics; content areas defined by type of text: Literary (75%) and Nonfiction (25%); and more emphasis on data analysis and statistics. The math test is in two parts with Part I permitting a calculator furnished by GED Testing Service.

Note: Scores from all GED exams taken prior to 31 December 2001 cannot be combined with scores from GED tests taken after 1 January 2002.

The number of questions and time limits for the new tests are listed below:

Test	Title	Questions	Time Limit
1	Language Arts, Writing Part 1 Part 2	--- 50 Essay	--- 75 minutes 45 minutes
2	Language Arts, Reading	40	65 minutes
3	Mathematics Part I (calculator permitted) Part II	--- 25 25	--- 45 minutes 45 minutes
4	Science	50	85 minutes
5	Social Studies	50	75 minutes
6	English as a Second Language	60	80 minutes

Funding Eligibility

Military Testing	Administer DANTES-funded GED tests to eligible military personnel except in the 3 Nonparticipating states. Refer to the DEPH, Part I for a complete description of personnel eligible for DANTES-funded testing. Note: Funded retesting is authorized on the first retest and on a second retest only after a 180-day waiting period
GED Credential Fee	DANTES funds the state high school equivalency diploma fee for military personnel who tested at a DANTES Test Center after 1 October 1985.
Unfunded Overseas Civilian Testing	Administer GED tests to overseas adult civilian family members of U.S. Government personnel (military or civilian) on an unfunded (examinee pays), space-available basis according to command policy and Service regulations.

Ordering GED Batteries

Designated GED Test Centers	<ul style="list-style-type: none">• A designated test center is authorized by DANTES, Code 20B, to stock GED Batteries.• Designated GED Test Centers receive annual automatic shipments of GED Batteries based on the previous year volume. Current year Batteries must be returned by 31 Dec of each year.• To qualify for designated status, a test center must meet one of the following requirements:<ul style="list-style-type: none">• New or established DANTES Test Center with sufficient justification based on an estimated number of non-high school graduates, or• A test center with a documented need to stock the Spanish version of the GED Tests
Nondesignated GED Test Centers	A nondesignated test center is not authorized to stock GED Batteries but may special order GED Batteries from DANTES, Code 20B to meet testing requirements.

Continued on next page

Ordering GED Batteries, Continued

Ordering Military GED Batteries

Follow these steps when ordering GED Batteries for **military** examinees:

IF	THEN
Designated GED test center	<ul style="list-style-type: none">• Receive automatic annual distribution of the 2002 Series GED tests by December 2003 from GEDTS based on previous years military testing volumes*.• Distribution includes:<ul style="list-style-type: none">• English version of GED Tests• Essay topic cards• Answer sheets• <i>GED Test Administration Manual for DANTES Testing Centers</i>• Current <i>GED Examiner's Manual</i> and• Testing materials (newly established centers will receive one calculator for each Battery)• Order additional or replacement military GED Batteries through DANTES, Code 20B. Call (850) 452-1063, DSN: 922-1063, or e-mail exams@voled.doded.mil.

***The Spanish version is not automatically distributed; request from DANTES, Code 20B.**

Continued on next page

Ordering GED Batteries, Continued

IF	THEN
Nondesignated test center	Special order military GED Batteries through DANTES, Code 20B. Call (850) 452-1063, DSN: 922-1063, or e-mail <u>exams@voled.doded.mil</u> . Provide examinee's: <ul style="list-style-type: none">• Name• Rank• Social Security Number• Date of birth, and• Verification of passing score of 450 on each part of <i>The GED Practice Test</i>. <p>Or send a letter with the same information above to: DANTES, Code 20B 6490 Saufley Field Road Pensacola, FL 32509-5243</p>
	Distribution includes: <ul style="list-style-type: none">• GED Battery• An Essay topic included in Test I of the battery.• GED provided calculator – MUST BE RETURNED WITH TEST MATERIALS and• Answer Sheets

Continued on next page

Ordering GED Batteries, Continued

**Ordering
Civilian GED
Batteries
(Overseas only)**

Do not order or administer GED Tests to civilians in Conus to include Alaska and Hawaii.

IF	THEN
Designated (overseas) test center	Test civilian examinees from stock. Note: If you are not authorized to stock the Spanish Version, special order using the non-designated test center procedures below.
Nondesignated (overseas) test center	Send the GEDTS Form 200-MC, <i>General Educational Development GED Order Form</i> (Exhibit 1) with the testing fee to GEDTS. <ul style="list-style-type: none">• Form of payment for fees is a certified check or money order made out to the American Council on Education or completed GEDTS Credit Card form.• See “Testing Dates and Fees” for special instructions. <p><u>Mail materials and fees to:</u></p> <p>The GED Testing Service Military Testing One Dupont Circle NW, Suite 250 Washington, DC 20036-1163</p>

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Ordering GED Batteries, Continued

Alternate Test Form

If a military or civilian examinee has tested on all available stocked battery forms, request an alternate test form (**may not be stocked**) following these steps:

Step	Action
1	<p><u>For military</u>, order from DANTES Code 20B by:</p> <ul style="list-style-type: none">• Calling (850) 452-1063 or DSN: 922-1063,• E-mailing <u>exams@voled.doded.mil</u>, or• Submitting a letter to DANTES, Code 20B, Pensacola, FL. <p><u>For civilians</u>, submit a letter to GEDTS:</p> <ul style="list-style-type: none">• Attach GEDTS Form 200-MC, <i>General Educational Development GED Order Form</i> (Exhibit 1).
2	Include the applicable fee for civilian testing. All civilian examinees must prepay.
3	In block “Is This A Retest?” mark “yes” and underneath it, list the forms previously administered.
4	Return the alternate GED Battery with answer sheets. This Battery may <u>NOT</u> be stocked.

Administration

Military Examinee Guidelines

Use these general guidelines for administration of the GED to military examinees:

Avoid giving all five tests (7 ½ hours) of the Battery to an individual in one sitting.

Complete the battery in 30 days or less.

- The entire military battery must be completed within 30 days from the start of testing.
- Schedule appointments for examinees to ensure completion of the entire battery within 30 days.

Use the same form and answer sheets.

- The same test form and answer sheets must be used for all 5 tests.
- The GED is always sent as a complete battery.

Designated test centers.

- May test as many as 5 examinees at one sitting using one battery.
- Randomly select essay topic card, rotating frequently.
- A test battery must be returned to GEDTS after 15 administrations.
 - Sooner if damaged or marked in
 - Order replacement from DANTES, Code 20B
 - Return damaged battery to GEDTS immediately
- If the calculator becomes damaged order replacement calculators from GEDTS.

Nondesignated test centers.

- Use a special-ordered GED Battery only once.
- The essay topic is included in the Language Arts, Writing Test Booklet.
- Return the calculator, with the test materials, to GEDTS.

Continued on next page

Administration, Continued

GED Practice Test

Before taking the GED, all military examinees must achieve a passing score of **450** on each of the 5 parts of *The GED Practice Test* (available through DANTES). This is the only pretest requirement in the DANTES Testing Program.

Note: If an examinee is testing on only one part of the GED Battery, a passing score of 450 on that particular part of the practice test is required.

Civilian Examinee Guidelines

Use these general guidelines for administration of the GED to civilian examinees:

Civilian Testing Policy

If	Then
Conus (includes AK and HI)	DO NOT administer. Refer examinee to a local (civilian) test center.
Overseas	<ul style="list-style-type: none">• Do not administer to persons under 16 years of age.• ONLY administer to eligible civilian family members* of U.S. Government personnel (military or civilian) on a space- available basis according to command policy and Service regulations.• The civilian battery must be completed within 5 working days from the start of testing.
All other ineligible Overseas civilians	Visit the Prometric® homepage at <u>www.prometric.com/html/gedinfo.htm</u> for complete information on International GED testing.

***For waiver of the state minimum age requirement, send the GEDTS Waiver Form request (see Exhibit 9) to GEDTS. Most states require a separate letter or form from the examinee's parent or guardian.**

Continued on next page

Administration, Continued

Civilian Examinee Guidelines (continued)

Fee Payment:

- **Designated** test centers must collect the required fee prior to testing civilian examinees.
 - **Nondesignated** test centers must send a certified check or money order made payable to the **American Council on Education**, or charge payment using the GEDTS Credit Card Payment Form (Exhibit 2) with each special-ordered civilian battery request.
 - GEDTS will not score answer sheets received without the fee.
-

Special-Ordered GED Tests

Nondesignated DANTES Test Centers must administer and return special-ordered military or civilian GED Batteries within **60 days** of the postmarked mailing date.

Note: The test fees for a special-ordered civilian GED Battery will NOT be refunded if the examinee does not take the test.

GED Answer Sheets

Use the following four answer sheets to administer the GED:

- U.S. Demographics
- Mathematics Test
- Writing Test, and
- Science, Social Studies, Reading

Complete instructions for using these answer sheets are found in the *GED Test Administration Manual for DANTES Testing Centers*.

Answer All Questions

Encourage examinees to answer all questions on the GED since there is no penalty for guessing. The score is based only on the number of correctly answered questions.

Continued on next page

Administration, Continued

***GED Test
Administration
Manual for
DANTES
Testing Centers
and the GED
Examiner's
Manual***

To aid in conducting GED testing, GEDTS provides each GED **designated** DANTES Test Center a copy of the *GED Test Administration Manual for DANTES Testing Centers* as well as the *GED Examiner's Manual*.

Nondesignated test centers are sent the *GED Test Administration Manual for DANTES Testing Centers* with each civilian and military special-ordered test.

Retesting

**Retest
Eligibility**

Apply the following steps to determine each examinee's eligibility to retest.

Step	Action
1	Research the examinee's education record.
2	Obtain the examinee's previous test score reports from GEDTS or other applicable agencies. Note: Scores from all GED exams taken prior to 31 December 2001 <u>cannot</u> be combined with the scores from the new 2002 Series GED exam, effective 1 January 2002.
3	Review the examinee's score report (if available). If the examinee failed to score 410 or higher on any test (s), the examinee must retest on those parts. However, they may want to retest on additional parts, with scores higher than 410, to improve their overall GED total score. The higher score earned always counts and only the highest scores appears on the score report.
4	Ensure the examinee achieved a passing score of <u>450</u> on each part of the GED Practice Test(s).

Continued on next page

Retesting, Continued

Retesting

Administering GED retests:

If retesting on . . .	Use . . .
Language Arts, Writing (Test 1)	Alternate test form and essay topic.
A partial battery	A stocked alternate battery.
A special-ordered retest battery	Battery to test on all or only required parts. (GEDTS will only ship a complete battery.) Test battery must be returned with the answer sheets and calculator.

Stocked Test Batteries

Use stocked test batteries to test (or retest) military and overseas civilians.

- Ensure examinees retest using a different form of the test.
 - Submit the civilian test/retest fee along with the answer sheets.
-

Passing Scores on File

DANTES will not fund retests for military having passing scores on file that meet minimum state requirements unless a legitimate Service requirement for the retest exists.

- Address circumstances that constitute a legitimate Service requirement to DANTES, Code 20B.
-

Failure to Meet State Standards

Retesting is necessary when the examinee fails to meet required state standards for granting a high school equivalency credential or when the scores are not acceptable for admission to a chosen college or university.

Continued on next page

Retesting, Continued

Retest Waiting Period First and subsequent retest waiting periods.

If it is the...	Then
First retest	The examinee may retest immediately on an alternate form.
Second or subsequent retest	The examinee must wait 6 months after the date of the last part taken and retest on an alternate form.

Note: To request a waiver for military retesting, contact DANTES, Code 20B, before submitting the GEDTS Waiver Form (Exhibit 9).

Transporting

Transporting TCOs, ATCOs, and ITCOs may transport GED Tests following procedures in Part I of the *DEPH*.

Examination Security

GED Test Loss or Compromise DANTES instructions for GED test loss or compromise are as follows:

- If all or part of a GED Battery is lost or compromised, **suspend all GED testing.**
- Refer to specific Service regulations and Part I of this *Handbook* for notification procedures.
- The same GED Battery forms are administered at DANTES Test Centers and state GED testing centers. Therefore, a loss or compromise at either location may affect GED testing at all test centers.

Returning Examinations and Materials

Returning GED Materials after Administration

After completing the administration of the GED Battery, immediately forward the materials listed below using the blue GEDTS mailing label (Exhibit 3):

- Answer sheets (**do not place inside test batteries**)
- GEDTS Form 300-M, *Application for Equivalency Diploma* (Exhibit 5)
- The testing fee for overseas civilians.
 - Must be paper-clipped to the answer sheets (stocking centers only) along with the GEDTS Form 300-M application form.
 - Payable by **certified check** or **money order** made out to the **American Council on Education**, or completed GEDTS Credit Card Payment Form.
- Document Receipt Form, (DANTES 1560/14).
 - Reflect "civilian" status for civilian examinees

For Test Battery disposition see “Returning Test Batteries” next page.

To:

**The GED Testing Service
Military Testing
One Dupont Circle NW, Suite 250
Washington, DC 20036-1163**

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Returning Examinations and Materials, Continued

Returning Test Battery

Because GEDTS introduces new forms of the GED each January, the current year GED Batteries (Forms ID and IE) must be returned to GEDTS no later than 31 Dec 03. The 2004 GED Tests, Forms IG and IH cannot be used until 1 January 2004.

Designated GED Test Centers retain the test battery through December of each year but must:

- Immediately return batteries if
 - used 15 times, or
 - damaged.
- Contact DANTES, Code 20B, for a replacement battery.
- Retain the Casio fx260 calculator for the next year's administrations. If damaged, order a replacement calculator through GEDTS

Nondesignated GED Test Centers must return GED Batteries within 60 days of postmark date. Return batteries, with answer sheets, **calculator** and application forms in the same package.

Test Fees at DANTES Test Centers

For Civilian testing at stocking centers, the fee (certified check, money order, or completed GEDTS Credit Card Payment Form) must be paper-clipped to the answer sheets along with the GEDTS Form 300-M.

Examination Processing

Authorized Signature Required

To validate testing, the TCO, ATCO, or ITCO must sign page 8 of the U.S. Demographics form for either complete or partial testing and also sign the:

- Test Center Identification Sheet (Exhibit 4) as well as the
 - GEDTS Form 300-M, *Application for Equivalency Diploma* (Exhibit 5).
-

Delays in Processing

There will be a delay in processing if:

- Proper fees (if required) are not included.
 - The essay is off topic, illegible, or submitted separately from the objective portion of the test.
 - Answer sheets or application forms are incomplete or incorrectly filled out.
-

Incomplete Application

Failure to submit the GEDTS Form 300-M, *Application for Equivalency Credential* (Exhibit 5) at the time of testing results in:

If	Then
Military	The examinee must pay a \$10 processing fee to apply for a state GED equivalency.
Civilian	The examinee must pay a \$10 late processing fee and a \$12.00 transcript fee to apply for a state GED equivalency.

Scoring and Reporting

Military and Civilian Processing

Allow 3 weeks from receipt of the answer sheet package at GEDTS for processing and mailing score reports.

- If the results meet the state's requirement, GEDTS forwards an official score report and *Application for High School Diploma or Certificate* to the designated state department of education.

Note: Most states are prompt, but some states issue equivalency credentials only once per month or bimonthly.

Failure to Meet State Standards

If an examinee fails to meet state standards, the TCO receives 3 copies of the score report; the original is destroyed since failures are not reported to state departments of education; applications are held by GEDTS for one year. Scores earned before 31 December 2001 cannot be combined with scores earned on the 2002 Series GED test.

Civilian Score Reports

Civilian score reports are sent to the **TCO**.

If the civilian examinee passes, the original score report is sent to the designated state department of education along with the examinee's application.

Additional Score Reports

To obtain an additional score report the examinee must submit the *GED Transcript Request* (Exhibit 6) with the required fee (if applicable) to GEDTS. Refer to the "Dates and Fees" section of this chapter for costs and methods of payment.

Transcript Sources

Transcripts After 1 July 1974

To request a transcript for military personnel or civilians (who tested on the GED Test at a military installation overseas) after 1 July 1974, an examinee must:

- Use the GEDTS Form 400T, *GED Transcript Request* to request official GED transcripts
- Include the appropriate fee (refer to "Dates and Fees" section of this chapter) for fees and methods of payment and mail the request to:

**The GED Testing Service
Military Testing/Transcripts
One Dupont Circle NW, Suite 250
Washington, DC 20036-1163**

TCOs, ATCOs, or ITCOs may request a no-cost unofficial GED copy of scores for counseling military members by submitting the GEDTS Form 400T. **The examinee and TCO must sign the request.**

Note: Scores from all GED exams taken prior to 31 December 2001 cannot be combined with scores from GED tests taken after 1 January 2002.

Continued on next page

Transcript Sources, Continued

Transcripts Before 1 July 1974 (USAFI)

USAFI transcripts are available for military personnel who tested at a military installation prior to 1 July 1974. To request an official USAFI transcript, the examinee must:

- Use the *USAFI/GED Transcript Order Form* (Exhibit 7), and
- Include a \$20 cashier's or certified check, money order payable to **CGI/DANTES Program**, or completed credit card information for each score report requested and mail the request to:

**ETS/CGI
DANTES Program
P.O. Box 6605
Princeton, NJ 08541-6605**

**Express Mail:
ETS/CGI
DANTES Program
664 Rosedale Road
Princeton, NJ 08540**

TCOs, ATCOs, or ITCOs may request no-cost unofficial USAFI/GED transcripts for counseling purposes by submitting a *USAFI/GED Transcript Order Form*. **The examinee and TCO must sign the request.**

Note: Scores from all GED exams taken prior to 31 December 2001 cannot be combined with scores from GED tests taken after 1 January 2002.

Combining GED Scores

If a military examinee took part of the GED Battery from one agency and another part from a different agency, the examinee must request the various agencies forward an official copy of the GED scores to GEDTS for combining.

- The examinee is responsible for paying all fees.
- Combining scores for civilians is not performed at GEDTS unless a military examinee had previous GED scores from civilian testing centers or the civilian tested at a military test center.

Note: Scores from all GED exams taken prior to 31 December 2001 cannot be combined with scores from GED tests taken after 1 January 2002.

Continued on next page

Transcript Sources, Continued

GEDTS Form AS35

DANTES Test Centers located in the 3 **nonparticipating** states (Alabama, Missouri, and North Carolina) should follow these steps:

Step	Action
1	Obtain a record of each military examinee's previous GED scores from civilian test centers.
2	Use GEDTS Form AS35, <i>GED Testing Service Report of Military Test Results</i> (Exhibit 8).
3	Complete GEDTS Form AS35.
4	Mail: <ul style="list-style-type: none">• The completed AS35,• <i>DANTES Document Receipt Form</i> and,• A copy of the test results to GEDTS for inclusion in the permanent consolidated transcript file.

***These items should be handled as "controlled" items, safeguarded, and mailed to GEDTS certified or registered mail.**

Combining Scores for Permanent Military Transcript File

DANTES TCOs may send a letter, accompanied by an official copy of the GED test scores obtained by military personnel from other agencies, to GEDTS for placement in the military permanent consolidated transcript file. A fee of \$5 must accompany this request.

- Copies of scores submitted must be transmitted on official forms from issuing agencies.
- Scores must be clear and readable with no alterations.
- Questionable copies will not be processed.
- Once included in GEDTS files, the scores will be "combined" with others already on file or added later.

Note: Scores from all GED exams taken prior to 31 December 2001 cannot be combined with scores from GED tests taken after 1 January 2002.

Obtaining a High School Equivalency Credential

Applying for State Credential

Applicants must satisfy the individual state requirements for issuance of a state high school credential. Most states require residency through:

- Attendance at a high school in the state, or
- Assignment at a military installation in the state.

Note: The only state that will issue a high school credential without regard to the above requirements is Maine.

High School Credential Request (at the time of testing)

At the time of testing, DANTES testing personnel must:

Step	Action
1	Ensure the examinee completes the GEDTS Form 300-M application for a High School Equivalency Diploma or Certificate. If applications are received separately, a processing/transcript fee is required.
2	Submit the answer sheets and the GEDTS Form 300-M* to: The GED Testing Service Military Testing One Dupont Circle NW, Suite 250 Washington, DC 20036-1163

***The State of Illinois requires examinees to also take (or have taken) the Illinois State Constitution Test. Order the test and study guide from DANTES, Code 20B.**

Continued on next page

Obtaining a High School Equivalency Credential, Continued

High School Credential Request (Tested After 1 January 2002)

When testing took place at a DANTES Test Center AFTER 1 January 2002, but the examinee failed to apply for a state credential at the time of testing, take the following steps:

Step	Action
1	Submit GEDTS Form 300-M.
2	Submit answer sheet for the Illinois Constitution Test (if required).
3	Submit a GEDTS Form 400T, <i>GED Transcript Request</i> , (Exhibit 6) along with a completed GEDTS Credit Card Payment Form, certified check, or money order, for the Late Processing/ Transcript Fee (see page II-1-26) , payable to American Council on Education/GED Testing Service, Note: DANTES pays the credential fee for military personnel.
4	Submit the above documents to: The GED Testing Service Military Testing One Dupont Circle NW, Suite 250 Washington, DC 20036-1163

Continued on next page

Obtaining a High School Equivalency Credential, Continued

High School Credential Request (Tested Between 1 July 1974 and 31 December 2001)

GED Testing From 1 July 1974 to 31 December 2001

If previous test scores (earned between 1 July 1974 and 31 December 2001) meet state requirements but the examinee failed to apply to a state for the awarding of a high school certificate, follow these guidelines:

Step	Action
1	Submit GEDTS Form 300-M.
2	Submit answer sheet for the Illinois Constitution Test (if required).
3	<p>Submit a GEDTS Form 400T, <i>GED Transcript Request</i>, (Exhibit 6) along with a completed GEDTS Credit Card Payment Form, certified check, or money order, for the Late Processing/ Transcript Fee (see page II-1-26), payable to American Council on Education/GED Testing Service.</p> <p>Note: DANTES pays the credential fee for military personnel (who tested at a DANTES Test Center after 1 October 1985).</p>
4	<p>Submit the above documents to:</p> <p>The GED Testing Service Military Testing One Dupont Circle NW, Suite 250 Washington, DC 20036-1163</p>

Continued on next page

Obtaining a High School Equivalency Credential, Continued

High School Credential Request (Tested Before 1 July 1974)

GED Testing Before 1 July 1974

If previous test scores (earned before 1 July 1974) meet state requirements but the examinee failed to apply to a state for the awarding of a high school certificate, follow these guidelines:

Step	Action
1	Submit GEDTS Form 300-M
2	Submit answer sheet for the Illinois Constitution Test (if required).
3	Submit a <i>USAFI/GED Transcript Order Form</i> (exhibit 7) along with complete card credit information, \$20 certified check, or money order payable to the CGI/DANTES Program.
4	Submit the above documents to: Chauncey Group International DANTES Program P.O. Box 6605 Princeton, NJ 08541-6605 Or <u>Express Mail Address:</u> Chauncey Group International DANTES Program 664 Rosedale Road Princeton, NJ 08540

Testing Dates and Fees

Dates The GED may be administered anytime.

Test Fees Pay fees by Credit Card Payment Form (Exhibit 2), certified check or money order, in U.S. money drawn on a U.S. bank, made payable to the American Council on Education. **No personal checks are accepted.**

If	Then pay
Military Personnel test or retest.	No fee
Equivalency credential for military personnel testing at a DANTES Test Center since 1 Oct 85.	No fee
Adult family members of U.S. Government personnel (military and civilian) (overseas). Fee includes the credential fee if any.	Designated GED Test Center <u>From Stock</u> Initial testing: \$39 1 st retest: \$15 <u>Special Ordered</u> 2 nd retest: \$54 <hr/> Nondesignated GED Test Center <u>Special Ordered</u> Initial testing: \$84 1 st and subsequent retests \$54 <hr/> \$20 for Test 6 of the Spanish GED Battery (for New York only).
Testing overseas local national personnel IS NOT AUTHORIZED AT DANTES TEST CENTERS.	
Civilians in Conus (to include AK and HI) ARE NOT AUTHORIZED TO TEST AT A DANTES TEST CENTER.	Applicable state fees. (Only if special arrangements have been made through the state department of education and DANTES.)

Transcript Fees

Transcript Fees Transcripts only, for military and civilians, cost \$12 each.

For additional Score Reports/Transcripts, submit Form 400T to:

**GED Testing Service
Military Testing/Transcripts
One Dupont Circle NW, Suite 250
Washington, DC 20036-1163**

**Transcript
Request/State
Application**

If submitting a transcript request accompanied by "State Application":
(Submitted after answer sheets have been received for scoring.)

Military

\$10 Late Processing Fee
(Includes Transcript cost)

Civilian

\$10 Late Processing Fee
\$12 Transcript Fee
\$22 Total

USAFI

USAFI GED transcripts are: \$20 each, payable by credit card, certified check or money order to the **CGI/DANTES Program**.

**The Chauncey Group International
DANTES Program
P.O. Box 6605
Princeton, NJ 08541-6605**

**Note: Scores from all GED exams taken prior to 31 December 2001
cannot be combined with scores from GED tests taken after
1 January 2002.**

Study Guides and Resource Materials

Order Materials There is no cost for the materials listed below.
Order necessary materials from the following sources:

Order the items below with the DANTES Material Request Form (stock number 4301):

Item	DANTES Stock No.	Source*
"GED Practice Test" Form PA	1200	1 DANTES/Pensacola, FL
"GED Practice Test Answer Sheet"	1201	1 DANTES/Pensacola, FL
"GED Practice Test Administrator's Manual"	1202	1 DANTES/Pensacola, FL
"GED . . . The Key to your Future" (Brochure)	1240	1 DANTES/Pensacola, FL
DANTES 1560/7 "GED Test Inventory Card"	1252	1 DANTES/Pensacola, FL
DANTES 1560/12 "DANTES TEST INVENTORY REPORT for GED Examinations"	1270	1 DANTES/Pensacola, FL

Order the items below by letter to GEDTS Military Testing:

GED Answer Sheets • Demographics • LA/Writing • Mathematics, and • Social Studies, Science, LA/Reading	2 GEDTS/Washington, DC
"GED Test Administration Manual for DANTES Test Center"	2 GEDTS/Washington, DC
"GED Center Identification Form/Header Sheet" (TCID95)	2 GEDTS/Washington, DC
"GED Examiner's Manual" No cost to new centers; \$15 for additional copies.	2 GEDTS/Washington, DC

*Source address identified by source number on next page.

Continued on next page

Study Guides and Resource Materials, Continued

Order Materials (continued)

Order the items below by letter to GEDTS Military Testing:

Item	Source*
GEDTS "Blue Mailing Labels"	2 GEDTS/Washington, DC
GEDTS Credit Card Payment Form	2 GEDTS/Washington, DC
GEDTS Form AS35	2 GEDTS/Washington, DC
GEDTS Form 200-MC. <i>GED Test Order Form</i>	2 GEDTS/Washington, DC
GEDTS Form 300-M <i>Appl. for High School Equivalency Diploma or Certificate</i>	2 GEDTS/Washington, DC
GEDTS Form 400T <i>GED Transcript Request</i>	2 GEDTS/Washington, DC

Order the item below from DANTES, Code 20B, by letter, e-mail at exams@voled.doded.mil, or phone (850) 452-1063 or DSN 922-1063:

Illinois State Constitution Test/Answer Sheet/Study Guide	3 DANTES Code 20B Pensacola, FL
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*Source address identified by source number below

1
DANTES
Code 10L
6490 Saufley Field Road
Pensacola, FL 32509-5243

2
GEDTS
Military Testing
One Dupont Circle NW, Suite 250
Washington, DC 20036-1163

3
DANTES
Code 20B
6490 Saufley Field Road
Pensacola, FL 32509-5243
